

Reporting a Governor visit to Kea School

Name: Clara White	Date: 25 th June 2021
Purpose of visit Safeguarding and Attendance Governor – Visit to the Headteacher	
Links with the School Improvement Plan / 20 Questions School Improvement Plan <ul style="list-style-type: none"> • To move towards a paperless environment for school administration. • Continue to develop levels of determination, resilience and confidence in all children. • To enhance staff confidence to teach topics with links to mental health. Twenty Questions 3. Effectiveness: Are we as effective as we could be? Do we understand our roles and responsibilities?	
Governor Observations and Comments This was my second meeting in the role of Safeguarding and Attendance Governor with the Headteacher. Covid-19 restrictions prevented an on-site visit in the spring term (an online meeting would have been unsuitable for the CPOMs focus). During the spring term we liaised regarding the School and College Annual Safeguarding Self-Assessment – Section 157/175 <ul style="list-style-type: none"> • I accompanied Mrs. Hunkin around the school site as she secured the school site following pupils arriving to school. Mrs. Hunkin is very aware of which pupils are likely to arrive late at drop-off, staying in the school car park until they have arrived to ensure their safety. • Mrs. Hunkin clearly knows all pupils and their families, with younger siblings being greeted personally. The rapport developed will serve those children well when they are old enough to join Kea, helping them to feel safe and secure from the outset. • Mrs. Hunkin and I discussed a range of aspects of Safeguarding, primarily focusing on the CPOMS system. • Mrs. Hunkin demonstrated how the CPOMS system works, identifying its advantages as: <ul style="list-style-type: none"> – Very secure (double password verification required to access it). – It creates a central record of pastoral issues and concerns broader than safeguarding/Child Protection. – It facilitates immediate communication between relevant staff (with Mrs. Hunkin receiving an e-mail alert whenever a colleague records anything on there, giving her a clear and immediate overview of pupils’ wellbeing). – It links to SIMS. • We discussed the potential to use it to see patterns and provide overviews of numbers of concerns within specific timescales. • The duplication of SEND information was discussed, with SEND information also being on the main system as this is easier for Plan-Do-Review meetings, etc. • In terms of time, notes can be typed up or scanned (both of which do have a time implication). • Post-lockdown there have been no additions to Safeguarding concerns (compared to an increase seen in some other schools. Mrs. Hunkin is aware of this and alert to identifying any additional concerns that evolve). • The increased use of technology during lockdown led to Y6 pupils needing guidance as to appropriate and inappropriate ways of communicating and behaving online. 	

- Whole-staff Safeguarding training is calendared for January 2022; however, Mrs. Hunkin will be including regular 'bitesize chunks' of Safeguarding training during staff meetings. This will allow exploration of how to approach issues such as those outlined above.
- The draft overview of safeguarding training for governors was discussed.
- Attendance data for the term so far was reviewed, indicating a high level of attendance, with the 'all years' figure being 97%.
- Mrs. Hunkin noted that there has not been much illness amongst pupils this year and, until recently, there had been no holiday requests, leading to the high attendance figure.
- Across the school, only 5 pupils have attendance of below 90%. There are clear reasons for this.
- Mrs. Hunkin is clearly aware of where there is the potential for attendance concerns and is monitoring those carefully.
- Mrs. Hunkin allowed me to tour the school, adhering to Covid-19 guidance at all times. All year groups were visited (including those who were outside for playtime). Lessons included a Y2 PE lesson; Y3 PSHE lesson; Y4 literacy lesson and Y6 were viewing an online Science lesson from Richard Lander School.
- Some Y6 pupils were visiting RLS as part of the transition process.
- A clear sense of curiosity and engagement shown by Foundation pupils regarding a squirrel who had scaled a wall.

Behaviour

- All pupils were well behaved.
- There was a sense of focus in each class visited.
- Rapport between staff and pupils was evident.

Safeguarding

See above.

Any issues for the governing body

- It may be pertinent for the governing body to revisit the 'visit questions' previously created to inform how we note safeguarding during our visits.
- The regular safeguarding training draft overview to be discussed at Full Governors' Meeting on 28th June 2021.
- I would still like to attend 'GOV9 The safeguarding responsibilities of the governing body' training offered by Cornwall County Council (autumn term dates not yet advertised).
- Mrs. Hunkin and I can discuss policies and practices related to allergies during our next meeting.