

Kea Community Primary School

15 November 2017

Dear Parent/Carer

We write to you to inform you about arrangements in the run-up to Christmas at Kea School.

Nativity Arrangements – Children in Year F, 1 & 2 – Thursday 7 and Friday 8 December

Children in Years F, 1 & 2 will be taking part in their nativity on Thursday 7 and Friday 8 December. Foundation Class would appreciate support from one or two parents to help children to dress into their costumes on the afternoons of Thursday 7 and Friday 8 December. Please complete the attached help slip if you are able to assist and we will confirm helpers nearer the time. Please don't be offended if your help is not required from experience we know that too much help can be counterproductive. If you are helping out on the day, a seat will be reserved for you, to avoid any disruptions at the start of the nativity.

Parents/Carers wishing to watch any of the nativity performances will need to complete the attached booking slip and tickets will be sent home. Due to fire regulations we are restricted to the number of people in the hall; therefore it is necessary for everyone watching to be allocated a seat. This includes babies and toddlers. Seats will be limited to a maximum of three per family in total for **one performance only**.

On Thursday and Friday afternoon the children will go home in their costumes to save changing. On Friday morning please send your child already costumed, with their uniform in their school bag.

Infant Party – 18 December

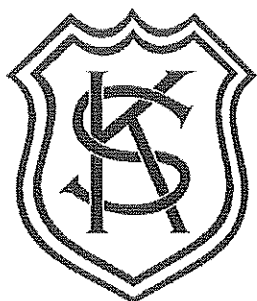
On Monday 18 December we have our infant party. Your child can come to school dressed in their playground proof party clothes (no precious bridesmaid dresses please!). It would be appreciated if your child could bring to school a small plate of party food to share. **Please be aware that no food containing nuts should be included.** If your child has a food allergy please can they bring in a named plate/box of food for the party.

The teachers and assistants will organise some games in the hall but we would appreciate any help with laying out food and drink and the inevitable cleaning up afterwards. If you are able to help between 1.00 pm and 3.00 pm, please complete the attached slip.

If you have any questions regarding the arrangements please speak to your child's teacher.

Many thanks.

**Mrs Hughes, Mrs Walker, Mrs Olive, Mrs McPherson and Mrs Perman
Teachers**



Kea Community Primary School

To the school office:

Please return to the school office by Friday 24 November

- ☐ I would be available to help with costumes (in foundation class) on Thursday 7 December at 1.45 pm.
- ☐ I would be available to help with costumes on Friday 8 December at 1.45 pm.
- ☐ I would be available to help set up the party food and clear up after on Monday 18 December at 1.00 pm.

Child's name: _____ Class: _____

Signed: _____ Date: _____

To the school office:

Please return to the school office by Friday 24 November

Infant Nativity Seat Request (maximum allocation of 3 seats per family in total for **one performance only**)

Thursday 7 December at 2.30 pm. I would like _____ seat/s

Friday 8 December at 9.30 am. I would like _____ seat/s

Friday 8 December at 2.30 pm. I would like _____ seat/s

Child's name: _____ Class: _____

Signed: _____ Date: _____